Thriving Places - Aspiring Communities Project - Meeting held on 13.06.18

Attendees: Audrey, Andy, Eric, Joyce, Morven, William & Ted.   Apologies: Ryan

This meeting focused on the event planned for the 30th June and we distributed tasks among the group as follows:

- The venue is confirmed as St. Mark's church with an indicative time of 12 noon to 4pm – **Audrey**
- Catering will be supplied by St. Mark's Orchard cafe - **Audrey**
- A poster and flyer will be produced – **William & Morven**
- We will have a bus for those who require transport – Antonine Court will be contacted by **Alison & Andy,** who will also prepare a route for the bus. Should this not be possible they will contact **Joyce** for an alternative solution
- An article about the event will be written and forwarded to the Clydebank Post and evening Times, inviting the general public – **Ted & William**
- We will have a crèche on the day – **Audrey to contact Crummie & team**
- A projector and screen will be required to project the film on the report **– Joyce, Peter & Rab**
- We will have photographic cover of the event **– Joyce, Peter to contact Kevin**
- All elected members with mandates which include Drumchapel, the GPs at the Health Centre, Housing Associations and PTAs will be invited **– Ted**

We decided on a basic agenda for the day, which will be flexible according to how the discussion develops in the groups, and consists of the following:

- 11:00 – Setup
- 12:00 – Welcome lunch (soup, sandwiches, fruit, tea & coffee)
- 12:45 – Groups take their places at the 8 tables
- 12:50 – Film with comments
- 13:20 – Group discussion starts
- 14:30 – Break
- 15:00 – Final gathering for decisions
- 15:45 – Conclusion with William's song

The 8 tables will be setup according to 8 themes from the report understanding that sub themes can emerge in the group discussions. We as the lead group and the research planners will be distributed in each table and will have the task of facilitating/stimulating the discussion, guaranteeing that each participant becomes involved in the discussions.